

9. Resolution approving an increase of \$37,620 for City County Complex Lighting System Upgrades for a total not-to-exceed \$289,440



Item Number: 9



# CITY OF GRAND RAPIDS AGENDA ACTION REQUEST

**DATE:** April 15, 2025

**TO:** Mark Washington, City Manager

**COMMITTEE:** Community Development Committee

**LIAISON:** Mary Kate Berens, Deputy City Manager

**FROM:** Tim Burkman, City Engineer  
Engineering

**SUBJECT:** **Resolution approving an increase of \$37,620 for City County Complex Lighting System Upgrades for a total not-to-exceed \$289,440**

On November 12, 2024 Proceeding No. 94070), the City awarded a contract to Highpoint Electric, Inc. (Highpoint), and authorized expenditures in the amount of \$251,820 for this project which consists of new lighting controls for 300 Monroe Ave NW.

During the installation of the new lighting controls, there were some areas on the Kent County Administration Building second & third floors that didn't have any lighting controls. This scope increase is to add new panels, control and sensor to this area. By adding this work, building operations will improve and a schedule for these areas will be able to be incorporated into the entire building's management system.

The attached resolution provides for the approval of an increase in the scope of work and authorization of expenditures to the contract with Highpoint in the amount of \$34,117 with total expenditures not to exceed \$289,440. This amount includes the costs of the construction contract, contingencies, and previously authorized fees.

This project is being financed by the Facilities Management Fund.

cc: Molly Clarin  
Phil Wheeler  
Henry Ringlever  
Jordan Weber  
Steve Prins

#23055

Your COMMUNITY DEVELOPMENT COMMITTEE recommends the adoption of the following resolution approving an increase in the scope of work and authorizing expenditures to the contract with Highpoint Electric, Inc. in connection with Lighting Control Upgrades at City County Complex.

WHEREAS,

1. On November 12, 2024 (Proceeding No. 94070), the City awarded a contract to Highpoint Electric, Inc. (Highpoint) for the following project:

Lighting Control Upgrades at City County Complex  
(hereinafter referred to as the "Project"); and

2. It is necessary to increase the scope of work and authorize expenditures for the aforesaid contract; therefore

RESOLVED:

1. That the scope of work for the contract with Highpoint, be increased at a cost of \$34,117 with total expenditures not to exceed \$289,440 which includes the costs of the construction contract, contingencies, and previously authorized fees. Said amount of \$289,440 to be charged to the applicable Facilities Management Fund codes.
2. That the City Engineer or his designee is hereby authorized to execute the necessary change order to the aforesaid contract with Highpoint.
3. That the City Comptroller is hereby authorized and directed to make payment, in amounts and to said payees, as the City Engineer or his designee requests in connection with the Project.

**CORRECT IN FORM**



**DEPARTMENT OF LAW**



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Your COMMUNITY DEVELOPMENT COMMITTEE recommends the adoption of the following resolution approving an increase in the scope of work and authorizing expenditures to the contract with Highpoint Electric, Inc. in connection with Lighting Control Upgrades at City County Complex.

WHEREAS,

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Lighting Control Upgrades at City County Complex  
(hereinafter referred to as the "Project"); and

2. It is necessary to increase the scope of work and authorize expenditures for the aforesaid contract; therefore

RESOLVED:

1. That the scope of work for the contract with Highpoint, be increased at a cost of \$34,117 with total expenditures not to exceed \$289,440 which includes the costs of the construction contract, contingencies, and previously authorized fees. Said amount of \$289,440 to be charged to the applicable Facilities Management Fund codes.
2. That the City Engineer or his designee is hereby authorized to execute the necessary change order to the aforesaid contract with Highpoint.
3. That the City Comptroller is hereby authorized and directed to make payment, in amounts and to said payees, as the City Engineer or his designee requests in connection with the Project.

**CORRECT IN FORM**



**DEPARTMENT OF LAW**

## SUMMARY OF ESTIMATED COSTS

for

### Lighting Control System Upgrades at City County Complex

#### Project Funding Source(s)

	<u>Currently Approved</u>	<u>Budget Request(s)</u>	<u>Revised Project Estimate</u>
Facilities Management Fund	\$251,820	\$37,620	\$289,440
Total Project Sources	<u>\$251,820</u>	<u>\$37,620</u>	<u>\$289,440</u>

#### Breakdown of Project Uses

Construction Contract		<u>\$34,117</u>
Sub-Total		\$34,117
Contingencies		<u>3,503</u>
Prior Authorization (Proceeding No. 94070)		<u>\$251,820</u>
Total Project Uses		<u>\$289,440</u>

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