



CITY OF GRAND RAPIDS AGENDA ACTION REQUEST

DATE: February 25, 2025

TO: Mark Washington, City Manager

COMMITTEE: Fiscal Committee

LIAISON: Molly Clarin, Chief Financial Officer

FROM: Eric F. Cyman, Court Administrator
61st District Court

SUBJECT: **Budget Amendment Request to Recognize Grant Funds
Awarded from the National Criminal History Improvement
Program (NCHIP) Administered by the Michigan State Police**

Background

The 61st District Court has been selected to receive grant funding of \$15,495 through the 2024 National Criminal History Improvement Program (NCHIP). Administered by the Michigan State Police (MSP) and funded by the U.S. Department of Justice, Office of Justice Programs, the primary purpose of this award is to improve the quality and accessibility of criminal history record information.

These funds will be used to purchase and implement a Live Scan fingerprint system and related accessories. Currently, our Court does not have in-house fingerprint capabilities. Acquiring this equipment will allow us to provide on-site fingerprinting for defendants in an efficient manner, improve record accuracy, and streamline court processes.

Request

To recognize and appropriate the \$15,495 in grant funding awarded by the National Criminal History Improvement Program, administered by the Michigan State Police, for the purchase of a Live Scan fingerprint system.

Impact

This project modernizes the Court's operations and increases efficiency, directly supporting the Governmental Excellence focus area. By offering in-house fingerprinting services, we improve service delivery and data accuracy, fostering transparency and trust. These improvements also advance the Safe Community priority, where reliable criminal history records play a crucial role in crime prevention and effective public safety measures.

<u>Sources/Appropriations</u>	<u>Project Description</u>	<u>Amount (From)/To</u>
7401/286/7000/5024 NCHI25/D25NCHI	Grant Award – Federal Other Agencies – Pass Thru	(\$15,495.00)
7401/286/7000/9760 NCHI25/D25NCHI	Equipment	\$15,495.00

cc: Tricia Chapman Scott Saindon Jacob Carter