



# CITY OF GRAND RAPIDS AGENDA ACTION REQUEST

**DATE:** March 5, 2024

**TO:** Mark Washington, City Manager

**COMMITTEE:** Fiscal Committee

**LIAISON:** Molly Clarin, Chief Financial Officer

**FROM:** Tim Burkman, City Engineer  
Engineering

**SUBJECT:** **Resolution authorizing a Budget Substitution of \$92,405 for Leonard, Crahen, and Bradford Water Main Installation**

The Water department is seeking to connect a dead-end water main near Leonard Street and Winterwood Drive to another dead-end water main in Crahen Avenue about 400 feet north of Bradford Street (16-inch water main), located within Grand Rapids Charter Township. Stubs for future connection would be placed at Leonard/Crahen (12-inch stub), Birch Point (6-inch stub), and Whitewood Farms Drive (8-inch stub). Additionally, the Water Department desires to extend 12-inch water main east down Bradford Street from Crahen Avenue and stub out 8-inch for future connection at Bradford Farms, which is located on the south side of Bradford about 700 feet east of Crahen Avenue.

The majority of the funding for this project is included in the FY25-FY29 capital projects request. However, in order to meet expectations for Capital Project delivery, it is often desirable to begin the design process prior to the majority of the funding being in place. As a result, approval is needed for the estimated design phase services.

Approval of the following substitution between Water System Fund project accounts will provide the funding necessary for a portion of this project.

| <u>Sources/Appropriations</u>               | <u>Project Description</u>                          | <u>Amount (From)/To</u> |
|---|---|-------------------------|
| 5911-536-9000-9880-15298-591115298 (6993-R) | Water System Fund Infrastructure Investment Project | (\$92,405)              |
| 5911-536-9000-9880-24075-591124075 (6993-R) | Leonard, Crahen, & Bradford                         | \$92,405                |

If you have any questions, please advise. Thank you for your assistance in this matter.

cc: Mary Kate Berens  
Curt Reppuhn  
Scott Saindon

Wayne Jernberg  
Nicolas Salazar

Tai Verbrugge  
Erica Bills

#23065

Prepared by Tracy Hover, Financial Analyst

CORRECT IN FORM  
  
DEPARTMENT OF LAW

Item Number: 5

Tracking Number: {{item.tracking\_number}}

Your FISCAL COMMITTEE recommends the adoption of the following resolution authorizing a Budget Substitution for Installation of Water Main in Leonard Street from Winterwood Drive to Crahen Avenue and in Crahen Avenue from Bradford Street to Leonard Street and Bradford Street from Crahen Avenue to Bradford Farms Lane.

WHEREAS:

1. It is necessary to supplement the project budget for Installation of Water Main in Leonard Street from Winterwood Drive to Crahen Avenue and in Crahen Avenue from Bradford Street to Leonard Street and Bradford Street from Crahen Avenue to Bradford Farms Lane by transferring previously approved budget amounts of \$92,405 from the Water System Fund Infrastructure Investment Project account; therefore

RESOLVED:

1. That the aforesaid Budget Substitution in the amount of \$92,405 for installation of Water Main in Leonard Street from Winterwood Drive to Crahen Avenue and in Crahen Avenue from Bradford Street to Leonard Street and Bradford Street from Crahen Avenue to Bradford Farms Lane be approved and the Budget Office is authorized to execute the transfer on behalf of the City.