




# CITY OF GRAND RAPIDS AGENDA ACTION REQUEST

**DATE:** December 17, 2024

**TO:** Mark Washington, City Manager

**COMMITTEE:** Fiscal Committee

**LIAISON:** Molly Clarin, Chief Financial Officer

**FROM:** Tim Burkman, P.E., City Engineer 

**SUBJECT:** **Request for Capital Improvement Fund Budget Amendment – Construction of City Facilities at 1500 Scribner Avenue NW**

On July 16, 2024 (Proceeding No. 93670), the City approved accepting a grant from the State of Michigan in the amount of \$1 million to support the administration of election activities in connection with the above-captioned project.

Public Act 321 of 2023 provided for the Municipal Facilities Infrastructure Election Grants: “Sec 702. from the funds appropriated in part 1 for municipal facilities infrastructure, the department must allocate grants for facilities that support the administration of elections activities including, but not limited to, the storage of elections equipment, secure spaces for tabulation or processing of ballots, and training of elections workers.”

The department must allocate grants of \$1,000,000 to each of the following municipalities: “(b) A city with a population between 195,000 and 200,000 according to the most recent federal decennial census.”

The City Clerk’s secured storage of election equipment was located in the 201 Market complex. With the sale of the property for the amphitheater project, election secured storage and operations will relocate to the 1500 Scribner complex. This grant will help alleviate the costs for the build out of the space for election operations and installing proper security for election storage.

The following budget amendment in the Capital Improvement Fund provides for the recognition of anticipated revenue/expenditure reimbursement in an estimated not-to-exceed amount of \$1,000,000 from the State of Michigan Grant. Please include this request in the next budget amendment.

<u>Sources/Appropriations</u>	<u>Project Description</u>	<u>Amount (From)/To</u>
<u>Revenue/expenditure Reimbursement</u>		
4010-447-9000-5762-20071-401020071T	State of Michigan Grant	(\$1,000,000)
<u>Capital Improvement Fund</u>		
4010-447-9000-9880-20071-401020071T	1500 Scribner Ave NW	\$1,000,000

If you have any questions, please advise. Thank you for your assistance in this matter.

cc: Kate Berens Scott Saindon  
Erica Bills Lorrie Freeman Joel Hondorp

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