



Item Number: 6

# CITY OF GRAND RAPIDS AGENDA ACTION REQUEST

**DATE:** August 13, 2024

**TO:** Mark Washington, City Manager

**COMMITTEE:** Community Development Committee

**LIAISON:** Mary Kate Berens, Deputy City Manager

**FROM:** Tim Burkman, City Engineer  
Engineering

**SUBJECT:** Resolution approving extensions to contracts for As-Needed Surface Lot Services with no change in previously authorized expenditures of \$750,000

On March 17, 2020 (Proceeding No. 89710), the City awarded contracts on an as-needed basis to Superior Asphalt, Inc. (Superior) and authorized expenditures in the amount of \$500,000. These contracts cover work associated with minor repairs and improvements to City-owned surface lots.

The contract documents reserved the right to extend each contract at the City's option, contingent upon successful negotiations with the contractors. On June 15, 2021 (Proceeding No 90885), the contracts were extended through July 1, 2022. On March 29, 2022 (Proceeding No. 91539), the contract was extended through June 30, 2023 with a \$250,000 increase bringing the total expenditures not-to-exceed to \$750,000. On July 11, 2023 (Proceeding No. 92721) the contracts were extended through June 30, 2024. At this time, the City desires to extend the contracts to June 30, 2025. The contractors have again agreed to maintain their current unit prices through June 30, 2025. At this time there is no need for additional funding authorization.

The attached resolution provides for the extension of the contracts with Superior for an additional one-year period to June 30, 2025.

This project is being financed by various project budgets for which these services are required. The scope of services under these contracts will be on an as-needed basis.

cc: Molly Clarin  
Steve Prins  
Phil Wheeler

Prepared by Scott Jester, Assistant Project Manager and Kristin Pfauth, Project Manager

Tracking Number: {{item.tracking\_number}}

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Your COMMUNITY DEVELOPMENT COMMITTEE recommends the adoption of the following resolution approving an extension and in connection with contracts associated for As-Needed Surface Lot Services.

WHEREAS:

1. On March 17, 2020 (Proceeding No. 89710), the City awarded contract on an as-needed basis to Superior Asphalt, Inc. (Superior) hereinafter referred to as the "Contractors" for the following project:

As-Needed Surface Lot Services (hereinafter referred to as the "Project"); and

2. The contract documents for the Project included provisions for the City, at its option, to extend each contract for an additional period of time contingent upon successful negotiations with the contractors; and
3. On June 15, 2021 (Proceeding No. 90889) the City extended contract with Superior to July 1, 2022; and
4. On March 29, 2022 (Proceeding No. 91539) the City Extended contract with Superior to June 30, 2023 with a \$250,000 increase raising the not-to-exceed limit to \$750,000; and
5. On July 11, 2023 (Proceeding No. 92721) the City Extended contract with Superior to June 30, 2024 and;
6. The City now desires to extend the contracts with the Contractors to June 30, 2025 and each firm has agreed to said extension at no increase to its firm's prices for the period of this extension.

RESOLVED:

1. That the extension of the contracts for the Project are hereby approved for an additional period of time to June 30, 2025 at no increase to unit prices.
2. That the City Engineer or his designee is hereby authorized to execute the necessary change orders for the extension of the aforesaid contracts as referenced herein.
3. That the City Comptroller is hereby authorized and directed to make payment, in amounts and to said payees, as the City Engineer or his designee requests in connection with the Project.

CORRECT IN FORM  
  
DEPARTMENT OF LAW