



# CITY OF GRAND RAPIDS AGENDA ACTION REQUEST

Item Number: 19

**DATE:** July 16, 2024

**TO:** Mark Washington, City Manager

**COMMITTEE:** Community Development Committee

**LIAISON:** Mary Kate Berens, Deputy City Manager

**FROM:** Tim Burkman, City Engineer  
Engineering

**SUBJECT:** **Resolution approving an Encroachment Agreement in Monroe Ave NW**

The City has received a request from Susan Blanchard and Mark Konyndyk, to encroach into the Monroe Ave NW right-of-way at 600 Monroe Ave NW in connection with a balcony.

The request has been circulated to affected City departments and there were no objections.

The attached resolution approves an Encroachment Agreement and authorizes the Mayor to execute said agreement on behalf of the City, contingent upon approval as to form by the City Attorney. The agreement will set forth the conditions under which the encroachment will be permitted, including requirements to remove the encroachment if requested by the City, to maintain appropriate insurance in the types and amounts determined by the City's Risk Manager, and to indemnify the City.

cc: John Gorney

Your COMMUNITY DEVELOPMENT COMMITTEE recommends the adoption of the following resolution approving an Encroachment Agreement in Monroe Ave NW.

WHEREAS:

1. Susan Blanchard and Mark Konyndyk of 600 Monroe Ave W Unit #405 have requested approval to encroach into the Monroe Ave NW right-of-way in connection with a balcony; and
2. Susan Blanchard and Mark Konyndyk are willing to enter into an Encroachment Agreement with the City which outlines the conditions under which the City would permit the aforesaid encroachment; and
3. Susan Blanchard and Mark Konyndyk agree to pay all costs associated with the aforesaid encroachment; therefore

RESOLVED:

1. That the aforesaid Encroachment Agreement between the City of Grand Rapids and Susan Blanchard and Mark Konyndyk, that consents, with conditions, to encroachments within the Monroe Ave NW right-of-way at 600 Monroe Ave NW is hereby approved and that upon approval by the City Attorney, the Mayor and City Clerk be authorized to execute said agreement on behalf of the City; and
2. That the City Clerk is hereby authorized and directed to record the aforesaid Encroachment Agreement with the Kent County Register of Deeds.

**CORRECT IN FORM**

  
**DEPARTMENT OF LAW**