



CITY OF GRAND RAPIDS AGENDA ACTION REQUEST

Item Number: 9

DATE: August 13, 2024

TO: Mark Washington, City Manager

COMMITTEE: Community Development Committee

LIAISON: Mary Kate Berens, Deputy City Manager

FROM: Tim Burkman, City Engineer
Engineering

SUBJECT: **Resolution awarding a contract with Hillard Electric Inc. for Installation of Low Voltage for 1500 Scribner Ave in the amount of \$480,426 with total amount not-to-exceed \$606,560**

This project consists of the installation of low voltage cabling for the new City facilities at 1500 Scribner Avenue communication and technology devices throughout the complex under construction. This work supports the relocation of Public Works, Parks & Recreation, Forestry, Fleet and Facilities Management municipal operations from 201 Market Avenue to the site located at 1500 Scribner Avenue NW.

Bids were received on July 25, 2024 for the low voltage installation project. The engineer's estimate, prepared by Geotech, Inc. (Geotech), is \$575,550 and Hillard Electric, Inc. (Hillard) submitted a bid of \$480,426 (low discounted bid same as bid). Hillard will not be utilizing any Micro Local Business Enterprise participation but will be subcontracting an amount of \$263,142. Reference the attached Equal Business Opportunity – Construction Worksheet regarding the applicable bid discounts for this project.

The attached resolution provides for the award of the construction contract for this project to Hillard in the amount of \$480,426 with total expenditures not to exceed \$606,560. This includes the costs of the construction contract, previously authorized design phase services by Geotech, construction phase services including inspection by Geotech, administration, and an approximate five percent allowance for contingencies. Geotech will provide the construction phase services including inspection pursuant to their existing professional services term contract with the City.

This project, together with all prior authorizations related to the Construction of City Facilities at 1500 Scribner, including land acquisition, brings the total authorized expenditures to \$81,781,369. The estimated total project cost is anticipated to be \$92 million as discussed within the FY 2025 budgeting process.

This project is being financed by the Capital Improvement Fund and the issuance of bonds. Additionally, this project has been determined eligible for American Rescue Plan Act (ARPA) dollars. A budget request is necessary to finance a portion of this project and will be presented to the Fiscal Committee for consideration and approval at a future date.

cc: James Hurt
Tricia Chapman
Molly Clarin

Reviewed by O.E.E.

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Your COMMUNITY DEVELOPMENT COMMITTEE recommends the adoption of the following resolution awarding a contract to Hillard Electric, Inc. and authorizing expenditures in connection with Installation of Low Voltage (Construction of City Facilities at 1500 Scribner).

WHEREAS, bids were received on July 25, 2024 for the following project:

Installation of Low Voltage (Construction of City Facilities at 1500 Scribner)
(hereinafter referred to as the "Project")

and Hillard Electric, Inc. (Hillard) submitted a bid of \$480,426 for which the engineer's estimate, prepared by Geotech, Inc. (Geotech), is \$575,550; therefore

RESOLVED:

1. That the bid of Hillard be accepted and that, upon approval as to form by the City Attorney, the Mayor and City Clerk be authorized to execute the contract documents for the Project on behalf of the City.
2. That total expenditures for the Project be authorized in an amount not to exceed \$606,560 which includes the costs of the construction contract, previously authorized design phase services by Geotech, construction phase services including inspection by Geotech, administration, and contingencies. Said amount of \$606,560 to be charged to the applicable Capital Improvement Fund codes.
3. That the City Comptroller is hereby authorized and directed to make payment, in amounts and to said payees, as the City Engineer or his designee requests in connection with the Project.
4. That the City of Grand Rapids, pursuant to Section 1.150-2 of the Treasury Regulations promulgated pursuant to the Internal Revenue Code of 1986, as amended, declares its intent to reimburse itself the costs of the Project and other related costs in an amount not to exceed \$606,560 (Capital Improvement Fund) through the issuance of tax-exempt bonds.
5. That a copy of this resolution be available for inspection at the City Clerk's Office, 2nd Floor, City Hall, 300 Monroe Avenue N.W., Grand Rapids, Michigan 49503.

CORRECT IN FORM

CITY ATTORNEY